

# Portal Rescue Incorporated Board Meeting

## Minutes for 18 March 2009

**1.0** The meeting convened at 6:14 pm. Six of nine board members made up the quorum. Maya Decker, Rick Beno, Jeff Gee, David Newton/Barney Tomberlin, David Johnson and Misty Webster were present. Maya announced that this was the 27<sup>th</sup> annual meeting for Portal Rescue.

**2.0** The agenda was presented and adopted without changes. Motion for acceptance by Barney, seconded by Rick.

**3.0** Minutes for the January 2009 meeting were presented and accepted without change. Minutes for the February 2009 meeting were presented and accepted without change.

### 4.0 Reports

**4.1 President: Maya Decker** – announced that this is her last meeting as a board member for Portal Rescue. She expressed her enthusiasm for the energy and talent, and the time sacrificed by the people of the Portal, Paradise and Rodeo communities. She thanked the EMTs, the firefighters and community members for their dedication to making our community great. Maya stated that it has been an honor to serve Portal Rescue for the last two years.

**4.2 Treasurer: Rick Beno (Acting)** – A presentation was made for the final 2008 budget report. Rick reported that most budget categories fell within an acceptable tolerance between expected and actual revenues and expenses. Rick added new categories of revenue and expense, Rainy Day Draw and Replace, to adjust for deficit spending. Rick reported that donations were below those expected but were far above historical levels. Fire income for the year was \$3,300 higher than projected. Fundraisers brought in over \$14,000 for the year. In total, even though the budget called for \$87,400 in revenues and expenses, \$96,000 was revenues and \$111,000 was expenses. This represented \$15,000 in deficit spending (the amount spent to fix engine 2). It was noted that grants for 2008 expenses have not been received yet, adding to the requirement for deficit spending.

The proposed budget for 2009 was presented. The total revenues expected total \$57,400 with expenses being around \$45,000. This will leave a budget surplus of about \$12,000 available for replacement into the Rainy Day Fund. Rick reported that grant funds for 2008 still outstanding will be applied to income for 2009 and that fire income is more conservatively estimated at only \$14,000. Rick also reported over \$9,300 already earned during the Hog fire.

A question was raised concerning the total fundraiser income reported in the balance sheet. Rick reported slightly lower numbers than reported earlier were due to funds taken in at the soup kitchen that were specifically noted as being general fund donations are reported under the donations category.

Expenses for 2009 have been allocated into fewer categories than previous years. The office category now includes all expenses related to operating the Portal Rescue buildings. Such things as telephones, utilities, building maintenance, dispatching etc are now grouped under this one category. EMS supplies

is now a more reasonable \$2,500. Fire training is budgeted for \$5,000 and it is noted that six of our members are currently attending the fire academy in Prescott.

**4.3 Fire** – Barney thanked the nine firefighters who supported the Hog Fire which earned Portal Rescue \$9,300. He also thanked three other firefighters who were on standby for response if needed.

Barney thanked Walter and Rick for helping the Forest Service extinguish the controlled burn at the Forest Service Helipad.

Barney reported that \$20,000 is still owed Portal Rescue by the granting agency for 2008 grants and that an unknown amount is still available for part of a 2007 grant.

New Fire Chief David Newton expressed that his focus will be on firefighter safety.

**4.4 EMS** – Jeff's report for the past year will be included in the upcoming newsletter.

Jeff thanked the EMTs for their continued support. Jeff has divided the workload amongst the EMTs, making the job more tolerable. There are currently 11 active EMTs and the "new" EMTs now have 3 years of experience.

Jeff thanked the community for their support. Without all of the support we receive there could be no Portal Rescue. Jeff also thanked the new RCOs for volunteering their time in helping with the new Portal Rescue dispatch. So far there are 14 active RCOs volunteering to help with radio communications necessary for both EMS and fire response from Portal Rescue.

Delane and O'Leary commented on the great service that they received from Portal Rescue during their respective calls for help.

**5.0 Old Business** – Vote for proposed By-Law changes. A motion by Jeff and seconded by Jackie was made to proceed with discussions of the By-Laws. Helen recommended an "OR" be placed between requirements for EMTs and firefighters. Rick explained the proposed changes were mostly cosmetic, with the exception of making membership a requirement for EMTs and firefighters. Also, as we no longer have a dispatch department, the By-Laws governing those actions need to be removed. Also, a By-Law for accepting a limited membership for persons performing defined and recurring activities has been added. Maya changed the wording in section 3d by adding a comma and removing a "by".

Maya explained that only currently active members present, and active members attending the fire academy were eligible to vote. The changes were approved unanimously by the membership and become active immediately.

## **6.0 New Business**

**6.1** Votes for both active and community members on the Portal Rescue Board of Directors.

**6.1.1 Election of three Active Member positions of the Board.** Maya noted that two of the five active member positions are always occupied by the EMT Chief and the Fire Chief. This election is for the other three positions.

Pat Owens nominated Susanne Dyal. Barbara Miller nominated Jackie Lewis. Jeff Gee nominated Rick Beno. Jackie Lewis nominated David Johnson, who declined. No other nominations were made and the three candidates were approved by acclamation.

**6.1.2 Election of four Community Member positions of the board.** Maya explained the four seats available. Penny Johnson nominated Dinah Davidson. Kim Gee nominated Cheri Greenwade. Jeff Gee nominated Tom Davidson. Jeff Gee nominated Bill Wilbur. There were no other nominations and the nominations were closed and the four candidates were approved by acclamation.

**7.0** No Discussion

**8.0** No Discussion

**9.0** The primary meeting was adjourned at 7:12 PM.

The nine new board members met in private session and selected the following officers for the Portal Rescue Board of Directors.

Tom Davidson – President

Bill Wilbur – Vice President

Rick Beno – Treasurer

Dinah Davidson – Secretary

Submitted by Rick Beno – 26 March 2009 (A recording of the proceedings is available)